

MINUTES

WESTERN RIVERSIDE COUNTY REGIONAL WASTEWATER AUTHORITY (WRCRWA)

"REGULAR" BOARD OF DIRECTORS MEETING

April 25, 2019

BOARD MEMBERS PRESENT

Tom Moody, Chair
Katie Hockett
Jane Anderson, Vice Chair
Eldon Horst
Ted Hoffman, Secretary-Treasurer
Chad Blais
Colin Burns
S.R. Al Lopez

REPRESENTING

City of Corona
City of Corona
Jurupa Community Services District
Jurupa Community Services District
City of Norco
City of Norco
Home Gardens Sanitary District
Western Municipal Water District

OTHERS PRESENT

Rod LeMond, Administrator	Western Municipal Water District
David Wysocki	WRCRWA Legal Counsel
Derek Kawaiï	Western Municipal Water District
Tony Pollak	Western Municipal Water District
Tina Barber	Western Municipal Water District
Veronica Zheng	Western Municipal Water District
Lyndy Lewis	Western Municipal Water District
Dan DuCasse	Jurupa Community Services District
Jeff Sims	Home Gardens Sanitary District

1. CALL TO ORDER/ROLL CALL

The Western Riverside County Regional Wastewater Authority (WRCRWA) Board of Directors meeting was called to order at 1:30 PM, by the Chair, at the WRCRWA Treatment Plant, 14634 River Road, Eastvale, CA.

2. PUBLIC COMMENTS

None

3. CONSENT CALENDAR

A. CONSIDER APPROVAL OF THE MARCH 18, 2019 WRCRWA BOARD OF DIRECTORS SPECIAL MEETING MINUTES

B. APPOINTMENT OF AUDIT FIRM FOR INDEPENDENT AUDIT SERVICES FOR THE TWO FISCAL YEARS 2018-2019 AND 2019-2020

Director Lopez motioned and Director Burns seconded to:

1. Approve the consent calendar with no changes.

Motion carried unanimously.

THAT THE BOARD OF DIRECTORS:

1. Approved the minutes of the March 18, 2019 WRCRWA Board of Directors Special Meeting; and
 2. Appointed White Nelson Diehl Evans, LLP for Fiscal Years 2018-2019 and 2019-2020 to provide independent audit services for WRCRWA.
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4. ACTION AGENDA

A. CONSIDER INCREASE OF EXISTING ROYAL WHOLESALE PURCHASE ORDER BY \$20,000

Director Lopez motioned and Director Hoffman seconded to authorize the Administrator to:

1. Increase the purchase order for Royal Wholesale by \$20,000, from \$65,000 to \$85,000.

Motion carried unanimously.

THAT THE BOARD OF DIRECTORS:

1. Authorized the Administrator to increase the purchase order for Royal Wholesale by \$20,000, from \$65,000 to \$85,000.
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B. CONSIDER AWARD OF A CONSTRUCTION CONTRACT IN THE AMOUNT OF \$124,875 FOR THE GRIT WASHER PROJECT AND AN INCREASE TO THE CURRENT CAPITAL BUDGET OF \$89,000

Director Hockett indicated Attachment 2 should contain a schedule showing costs and explanations of Project Partners' role and Albert A Webb Associates' role. Administrator LeMond indicated staff would prepare an explanation and send it to the Executive Committee.

Director Lopez motioned and Director Burns seconded to:

1. Receive and file the Fiscal Year 2018-2019 Budget vs. Actual Report through December 31, 2018, for Enterprise Fund Operating Revenues and Expenses.

THAT THE BOARD OF DIRECTORS:

1. Received and filed the Fiscal Year 2018-2019 Budget vs. Actual Report through December 31, 2018, for Enterprise Fund Operating Revenues and Expenses.
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C. CONSIDER ADOPTION OF RESOLUTION 19-002 DESIGNATING THE TIME AND PLACE FOR HOLDING REGULAR AND SPECIAL BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE MEETINGS

Legal Counsel Wysocki indicated this item is to change the WRCRWA regular meeting schedule in order to provide for timelier financial reporting.

Director Hoffman motioned and Director Moody seconded to:

1. Adopt Resolution 19-002 designating the time and place for holding regular and special meetings of the Board of Directors and the Executive Committee.

Motion carried unanimously.

THAT THE BOARD OF DIRECTORS:

1. Adopted Resolution 19-002 designating the time and place for holding regular and special meetings of the Board of Directors and the Executive Committee.
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D. CONSIDER BUDGET INCREASE IN THE AMOUNT OF \$170,000 TO INCREASE THE SIZE OF THE POTABLE WATER SERVICE AND METER TO THE WRCRWA TREATMENT PLANT AND INCREASE APPROXIMATELY 400 FEET OF PIPELINE, FROM 1 INCH TO 4 INCH, BETWEEN THE NEW METER AND INTERNAL PIPING

Following discussion, direction was given to staff to provide further analysis and stronger reasoning for a potable water solution at the WRCRWA Treatment Plant and no action was taken on this item.

E. CONSIDER APPROVAL OF FISCAL YEAR 2019-2020 BUDGET, ADOPTION OF RESOLUTION 19-003 ESTABLISHING RATES TO BE CHARGED FOR CONVEYANCE, TREATMENT AND DISPOSAL OF WASTEWATER, AND ADMINISTRATOR AUTHORITY TO OPEN ANNUAL PURCHASE ORDERS

Veronica Zheng introduced the proposed WRCRWA Fiscal Year 2019-2020 Budget and indicated Member Agency contributions will increase by 5.3 percent, the Operating Budget will decrease by 1.6 percent, the Debt Service Budget will decrease by .17 percent, and the Capital Budget will increase by 20.2 percent.

Director Moody asked for a breakdown of Outside Services. Administrator LeMond indicated staff would provide that to the Executive Committee.

Director Horst questioned why Ferric Chloride was calculated under Treatment System instead of Conveyance and indicated Jurupa Community Services District's position is they should not incur this cost.

Director Moody suggested this concept should be discussed.

Administrator LeMond suggested the Board adopt the proposed Fiscal Year 2019-2020 Budget and following a presentation from the Odor Control Consultant at the June 27, 2019 Board of Directors Meeting, continue discussions regarding the Ferric Chloride allocation and if warranted change the Fiscal Year 2019-2020 Budget administratively.

Following discussion, Director Lopez motioned and Director Burns seconded to:

1. Adopt the proposed Fiscal Year 2019-2020 Budget, along with new rates consistent with the budget figures and add discussion of Ferric Chloride Allocation to the June 27, 2019 Board of Directors Meeting Agenda;
2. Adopt Resolution 19-003, Establishing Rates to be Charged for Conveyance, Treatment, and Disposal of Wastewater;

3. Direct Member Agencies to present this Fiscal Year 2019-2020 Budget to their governing boards for approval; and
4. Authorize the Administrator to open annual purchase orders, totaling \$1,655,000, for Fiscal Year 2019-2020 that exceed the Board approved purchase authorization limit of the Administrator of \$60,000.

Motion carried unanimously.

THAT THE BOARD OF DIRECTORS:

1. Adopted the proposed Fiscal year 2019-2020 Budget, along with new rates consistent with the budget figures;
 2. Adopted Resolution 19-003, Establishing Rates to be Charged for Conveyance, Treatment, and Disposal of Wastewater;
 3. Directed Member Agencies to present this Fiscal Year 2019-2020 Budget to their governing boards for approval;
 4. Authorized the Administrator to open annual purchase orders, totaling \$1,655,000, for Fiscal Year 2019-2020 that exceed the Board approved purchase authorization limit of the Administrator.
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5. UPDATES

There were no updates.

6. STAFF COMMENTS

A. ADMINISTRATOR'S COMMENTS, SUGGESTIONS, AND POSSIBLE FUTURE AGENDA ITEMS

1. TOUR OF WRCRWA TREATMENT PLANT

There was no tour of the WRCRWA Treatment Plant.

B. BOARD MEMBERS' COMMENTS, SUGGESTIONS, AND POSSIBLE FUTURE AGENDA ITEMS

The meeting adjourned into Closed session at 3:02 PM.

7. CLOSED SESSION

A. ANTICIPATED LITIGATION—ONE POTENTIAL CASE—STATE WATER RESOURCES CONTROL BOARD—(GOV. CODE, SEC. 54956.9(d))

B. ANTICIPATED EXPOSURE TO LITIGATION—ONE POTENTIAL CASE—(GOV. CODE, SEC. 54989.9(d))

C. ANTICIPATED EXPOSURE TO LITIGATION—ONE POTENTIAL CASE—SCAQMD (GOV. CODE, SEC. 54956.99(d))

The meeting reconvened out of Closed session at 3:49 PM and Legal Counsel reported on Agenda Items 7.A. and 7.B.

1. 7.A. - The Board of Directors authorized the Administrator to sign a Memorandum of Understanding for a Supplemental Environmental Project with the Santa Ana Regional Water Quality Control Board for Minimum Mandatory Penalties. The authorization was by a motion made by Director Burns and seconded by Director Anderson, passing with a unanimous vote.
2. 7.B. - The Board of Directors authorized the Administrator to enter into a settlement agreement subject to certain limitations. The authorization was by a motion made by Director Moody and seconded by Director Burns, passing with a unanimous vote.

There was no reportable action on Agenda Item 7.C.

8. ADJOURNMENT

There being no further business to come before the Board of Directors, the meeting adjourned at 3:50 PM.

APPROVED: June 27, 2019



Chair - Board of Directors