

NOTICE OF INTENTION TO AMEND THE CONFLICT OF INTEREST CODE OF THE WESTERN RIVERSIDE COUNTY REGIONAL WASTEWATER AUTHORITY

NOTICE IS HEREBY GIVEN that the Board of Directors of the Western Riverside County Regional Wastewater Authority (the "Authority") intends to amend the Authority's Conflict of Interest Code (the "Code") pursuant to Government Code section 87306 and 87306.5.

The Code designates those employees, members, officers, and consultants who make or participate in the making of governmental decisions and are subject to the disclosure requirements of the Authority's Code. The Authority's proposed amendment includes new positions that must be designated and clarifies real property disclosure.

The proposed amended Code will be considered by the Board of Directors on September 22, 2022, at 1:30 p.m. At the time of posting of this notice, it is expected that the meeting will be conducted pursuant to the provisions of the Governor's Executive Order N-29-20 dated March 17, 2020 and will be held electronically only via ZOOM. Any interested person may be present electronically and comment at the public meeting or may submit written comments concerning the proposed amendment. Based on the possibility of declines in the presence of COVID-19 in the Authority's service area, the meeting may be changed to an in-person meeting to be held at Temescal Desalter, 745 Public Safety Way, Corona, California. Please consult the Authority's website at www.wrcrwa.org to confirm the location of the meeting as the September 22, 2022 meeting date approaches.

Any comments or inquiries may be submitted at the following web address: jhansen@wmwd.com. Comments received before 7 a.m. on September 22, 2022 will become part of the meeting record.

Copies of the proposed amended Code may be obtained from the WRCRWA Board Secretary by submitting a request at jhansen@wmwd.com.

LEGISLATIVE VERSION
(SHOWS CHANGES MADE)

CONFLICT OF INTEREST CODE

OF THE

WESTERN RIVERSIDE COUNTY

REGIONAL WASTEWATER AUTHORITY

BBK—August 2020 Revised August
2022

CONFLICT OF INTEREST CODE
OF THE
WESTERN RIVERSIDE COUNTY
REGIONAL WASTEWATER AUTHORITY
(Amended September ~~24, 2020~~ 22, 2022)

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. § 18730) that contains the terms of a standard conflict of interest code which can be incorporated by reference in an agency's code. After public notice and hearing Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, Regulation 18730 and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **Western Riverside County Regional Wastewater Authority (WRCRWA)**.

All officials and designated positions required to submit a statement of economic interests shall file their statements with the ~~Executive Assistant~~ Board Secretary as WRCRWA's Filing Officer. The ~~Executive Assistant~~ Board Secretary shall make and retain a copy of all statements filed by the Board of Directors and Administrator and forward the originals of such statements to the Clerk of the Board of Supervisors of the County of Riverside. The ~~Executive Assistant~~ Board Secretary shall retain the original statements filed by all other officials and designated positions and will make all retained statements

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available for public inspection and reproduction during regular business hours. (Gov. Code § 81008.)

APPENDIX
CONFLICT OF INTEREST CODE
OF THE
WESTERN RIVERSIDE COUNTY
REGIONAL WASTEWATER AUTHORITY
PART "A"

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

WRCRWA officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18700.3, are NOT subject to WRCRWA's Code, but must file disclosure statements under Government Code Section 87200 et seq. (Regs. § 18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments¹:

Members of the Board of Directors and Executive Committee

Administrator/~~Chief Finance Officer~~

¹ Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

DESIGNATED POSITIONS

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Accounting Supervisor	4
Administrative Services Manager	4
Application Specialist (ALL)	5
<u>Assistant Deputy Director of Operations</u>	<u>5, 7, 8</u>
<u>Assistant General Manager/Chief Financial Officer</u>	<u>1, 2, 3, 5, 7, 8</u>
<u>Assistant General Manager – Communications and Customer Experience</u>	<u>5</u>
Civil Engineer (ALL)	2, 3, 4, 5
Construction Management Manager	2, 3, 5
Controller	4
<u>Customer Experience Manager</u>	<u>5</u>
<u>Deputy Director of Engineering</u>	<u>2, 3, 5</u>
<u>Deputy Director of Information Services</u>	<u>5</u>
Deputy Director of Operations	5, 7, 8
Deputy Director of Water Resources	2, 3, 5
Deputy General Manager	1, 2
Director of Administration	4
Director of Engineering	2, 3, 5, 7, 8
Director of Finance	1, 2
Director of Human Resources	5
Director of Operations	5
Director of Strategic Communications	5
Director of Water Resources	2, 3, 5
<u>Environmental and Regulatory Compliance Manager</u>	<u>2, 3, 5</u>
Financial Analyst (ALL)	4
General Counsel	1, 2
Governmental Affairs Officer	1
Information Technology Manager	5
Information Technology Specialist (ALL)	5
<u>Internal Auditor</u>	<u>1, 2, 5</u>
Management Analyst	1

Operations Field Manager	5
<u>Operations Supervisor</u>	<u>5</u>
Principal Engineer	2, 3, 5
<u>Program Specialist</u>	<u>5</u>
Purchasing Specialist	4
Safety Officer	4
<u>Senior Accountant</u>	<u>4</u>
<u>Senior Operations Technician</u>	<u>4</u>
Source Control Program Manager	2, 3, 5, 6
Source Program Specialist	6
<u>Strategic Communications Manager</u>	<u>5</u>
Strategic Communications Supervisor	5

DESIGNATED POSITIONS'
TITLE OR FUNCTION

DISCLOSURE CATEGORIES
ASSIGNED

MEMBERS OF BOARDS,
COMMITTEES AND COMMISSIONS

Executive Committee

1, 2

Consultants and New Positions²

² Individuals providing services as a consultants defined in FPPC Regulation 18700.3 or in a new position created since this Code was last approved that makes or participates in making decisions must file under the broadest disclosure category in this Code subject to the following limitation:

The Administrator may determine that, due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code § 82019; FPPC Regs 18219 and 18734.). The Administrator's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code § 81008.)

EXHIBIT "B"

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of economic interests that the designated position must disclose for each disclosure category to which he or she is assigned. ³ "Investment" means financial interest in any business entity (including a consulting business or other independent contracting business) and are reportable if they are either located in, doing business in, planning to do business in, or have done business during the previous two years in the jurisdiction of the WRCRWA.

Category 1: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are located in, that do business in or own real property within the jurisdiction of WRCRWA.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of WRCRWA, including any leasehold, beneficial or ownership interest or option to acquire property.

Category 3: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of WRCRWA.

Category 4: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by WRCRWA.

Category 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the designated position's department, unit or division.

Category 6: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, subject to the regulatory, permit, or licensing authority of the designated position's department, unit or division.

³ This Conflict of Interest Code does not require the reporting of gifts from outside this agency's jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Reg. 18730.1)

Category 7: All investments and business positions in business entities, and income, including gifts, loans and travel payments, from sources, that filed a claim against WRCCRWA during the previous two years, or have a claim pending against WRCCRWA.

Category 8: All investments and business positions in business entities, and income, including gifts, loans and travel payments, or income from a nonprofit organization, if the entity or source is of the type to receive grants or other monies from or through WRCCRWA.